



# Southeast Raleigh High School Athletic Booster Club

## General Funding Request Form

This form must be used to request general funding from the Southeast Raleigh High School Athletic Booster Club. Each request will be reviewed and considered by the Executive Committee. Prior to submission please ensure the request meets the request guidelines. Request will remain valid for 60/days from the date of the request.

### SUBMITTER INFORMATION

Date of Request: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Contact Phone/Email: \_\_\_\_\_

Team:  Male  Female  Both Total # of Athletes: \_\_\_\_\_

### DESCRIPTION OF REQUEST

Description of Request:  
\_\_\_\_\_  
\_\_\_\_\_

### FUNDING

Total Amount of Request	Team Account Funds	AD Funds	BABC Funds
\$ .	\$ .	\$ .	\$ .

Date Funds are Needed: \_\_\_\_\_

### VENDOR QUOTES

Vendor Name	Item Number	Quantity	Amount	Total

### BOOSTER ENGAGEMENT STATEMENT

Describe coaches, athlete and parent contributions to Booster Club activities over the past two years:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: Requests should be submitted at least 5 business days in advance**

Head Coach Signature: \_\_\_\_\_

### BOOSTER CLUB PROCESSING

Athletic Director Acknowledgement: \_\_\_\_\_ Date: \_\_\_\_\_

Booster Club Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Request Approved:  Yes  No If Rejected Explanation: \_\_\_\_\_